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[Read the guide](#)**Elsa Velazquez**

Active

AI Policy Advisor

[View History](#)

Department

Work location

Work email

Manager

ContractorCountry of Citizenship

GSA IT OCIO DMSSRemote

elsa.velazquez@

False

-

Role Information

Personal Information

Additional information

Business partners

Role Information

Legal entity





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Documents

My Pay



Insurance

Apps

Devices

Two-factor devices

Authentication

Compensation information

Learning Management

Level ?

EE2

Job Family

AI, Analytics and Data Sciences

Duties

- Provide expert analysis on AI use cases, ensuring alignment with GSA's AI Policy and federal standards for responsible AI.
- Advise on the coordination and strategic direction of AI governance and safety boards, including preparing meeting materials, guiding discussions, and ensuring effective decision-making.
- Ensure alignment of AI initiatives and data governance practices with Executive Orders, GSA Policies, and Commercial Best Practices to ensure compliance with both federal mandates and industry standards.
- Collaborate with stakeholders—including AI developers, data scientists, cybersecurity teams, privacy staff, and executives—to: Integrate AI governance and responsible AI practices into every phase of the AI development lifecycle.
- Guide the development of risk mitigation strategies and actionable plans for AI-related challenges. Develop and communicate AI governance policies and frameworks to ensure ethical and compliant AI use.
- Provide strategic oversight for the development and maintenance of an AI safety board dashboard to monitor AI use cases, associated risks, and governance decisions.



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such as SOPs, white papers, and implementation guidance.

- Focus on key FY25 priorities: Open Data, Data Release Policy, Data Quality Policy, Data Cataloging Standards, and Data Stewardship Roles and Responsibilities.

- Provide strategic direction for the coordination of data governance committees and related working groups, ensuring that meeting outcomes align with organizational goals.

- Maintain an advisory role in managing the CDO artifacts inventory and CDO Google site, ensuring up-to-date and accurate governance documentation.

- Oversee the creation of executive-level presentations and reports related to data governance topics, ensuring clarity and alignment with agency objectives.

- Advise on data practitioner training programs, providing strategic input on training content and logistics as necessary.

- You may be assigned other duties as needed. This is a full-time position.

Will get access to work email ?

Yes

Work Email

elsa.velazquez@[REDACTED]

Manager

[REDACTED]

Work location ?

Remote

State ?

Texas

Start date

02/03/2025



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Rippling profile number ?



Permanent profile number ?

J39-2578

Base compensation

\$ 137,000.00



Per ?

Year